Using The General Assembly “Dashboard”

Filing Witness Slips Electronically
From www.ilga.gov click on “GA Dashboard” link
Main page provides a listing of committee hearings scheduled for that day – click on House or Senate link to get other scheduled hearings
Click on “committee hearings” to access list
Screen shows hearings scheduled for that day, week, month or previously held meetings.
Example of scheduled House hearings – click on right icon to get hearing details
Example of committee action schedule
To create witness slip – Look for correct bill number and then click on “create witness slip” link on the far right.
Fill In Name, Address and City
“Firm” and “Title” sections must be completed. Use “none” if appropriate.
Fill in e-mail address and phone number. After filing you will receive an e-mail confirmation.
Under “Representation” you can add the name of your organization or “self”
Click on the radio button that signifies your position on the bill ... Proponent, Opponent, or No Position. (The drop down box will allow you to file your position on any amendments as well, if necessary.)
Unless you plan to testify in person or provide a written statement, click on the “Record of Appearance Only” radio button.
Type the correct “captcha” number code in the box.
Click the “agree to terms” box and click “submit” and the slip will be filed.